

## **Digital Signature for Vendor**

### **About GePNIC®**

e-Procurement software system (GePNIC®) is developed by National Informatics Centre, Ministry of Electronics & Information Technology as a product in consultation with Procurement Policy Division, DoE, Ministry of Finance for facilitating electronic Procurement in Government. It is used by – 30 States & Union Territories and over 600+ Central Government Procuring Entities.

### **Purpose of Document**

This document displayed information for Obtaining Digital Signature by foreign vendors.

As per the IT ACT 2000, all bidders who participate in the online bidding process in this site should possess a valid “Digital Signature” issued by any of the Digital Signature Certificate (DSC) vendors approved by CCA, India (<https://cca.gov.in>).

Digital signature certificate is required as part of the two-factor authentication as well as signing of bid documents while working with eProcurement portal.

The specification of digital signature certificate is: Digital Signature Certificate (Signing usage only) of type Class 3 issued by any Certifying Authority (CA) under Controller of Certifying Authorities (CCA) of India.

“Certifying Authorities” under CCA are issuing Digital Signature to Foreign Vendors. As on date 20<sup>th</sup> May 2021, below are the names of the vendors issuing DSC to Foreign Vendors

- ❖ Capricorn Identity Services Pvt. Ltd. ([www.certificate.digital/](http://www.certificate.digital/))
- ❖ eMudhra ([www.e-mudhra.com/](http://www.e-mudhra.com/))
- ❖ Sify Technologies Limited ([www.sifycorp.com](http://www.sifycorp.com))
- ❖ VSIGN ([www.vsign.in/](http://www.vsign.in/))

### **Procedure for Obtaining Digital Signature by Foreign Vendors**

As of now, it is learnt that eMudra and Sify Technologies Limited issue DSCs with the following procedure. Generally, the documents that are required to be submitted by Foreign Nationals are as follows:

1. Email id, mobile number, photo, scanned copy of proof of identity and scanned copy of proof of address are required to be submitted.

2. Foreign Individual:

- a) For identity proof, the scanned copy of Passport/Local Govt issued identity/PAN/OCI passport can be submitted.
- b) For the address proof the scanned copy of passport/OCI passport/local government issued id having address/bank details having address/any utility bills in the name of applicant issued within three months, or document issued from embassy with residential address can be provided.

3. Foreign Organization:

- a) Scanned copy of organisational id, organisational email id, mobile number, organisational address and letter of authorization from organisation are required.
- b) For the proof of organisational existence, publically verifiable and listed/recognized by local government reference of organisation in database/registry shall be provided.
- c) If the organisation is already registered/empanelled in government organizations of India, then the scanned copy of the letter of request issued from Indian government organisation with the details of DSC applicant can be accepted as address proof/existence of organisation for DSC issuance. Bank account statement in the country of residence, duly attested by Indian Embassy / High Commission / Consulate / Apostille in the country, where the applicant is currently located. (At least 6 months of Bank transactions) with the proof indicating the account is owned by the Individual.

**Note:** The Information given by the vendors is attached for facilitating the Foreign Nationals to procure DSCs from the Indian CA authorized vendors for information purpose only as shared by the respective CA's.

Please visit respective CA's websites for detailed and latest information on procurement of DSC.

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